



Terms of Reference

Title:	Monitoring, Evaluation and Learning Adviser (knowledge use and influence)
The Fund:	<p><u>Water for Women</u> is supporting improved health, gender equality and wellbeing in Asian and Pacific communities through socially inclusive and sustainable water, sanitation and hygiene (WASH) projects and research. Water for Women is the Australian Government’s flagship WASH program and is being delivered as part of Australia’s aid program, investing 118.9 million over five years from 2018 to 2022. Water for Women has four End-of-Program-Outcomes (EOPOs):</p> <ol style="list-style-type: none"> 1. Strengthened national and subnational WASH sector systems with greater emphasis on gender, social inclusion, safely managed WASH and water security (EOPO1) 2. Increased equitable, universal access to and use of sustainable WASH services, particularly for marginalised communities and community members (EOPO2) 3. Strengthened gender equality and social inclusion in households, communities, and institutions (EOPO3) 4. Strengthened use of new evidence, innovation and practice in sustainable gender and inclusive WASH by other civil society organisations (CSOs), national and international WASH sector actors (EOPO4) <p>To achieve these outcomes Water for Women is partnering with 10 civil society organisations (CSOs) to deliver 20 WASH projects in 15 countries in South Asia, Southeast Asia and the Pacific. Water for Women is also supporting 12 research projects, through five research organisations (ROs), as well as COVID-19 initiatives. Water for Women aims to support an estimated 2.9 million people including the most marginalised within these communities. Implementation of the Fund is supported by a Fund Coordinator (FC) team (managed by GHD).</p> <p>Research, reflection, collaborative learning, knowledge creation and exchange are important elements of Water for Women. Combined with effective programming, these approaches support partners to lead practice globally and raise the bar in terms of gender and socially inclusive WASH research, analysis, design and program delivery. Fund-generated evidence, centred on innovative, sustainable and inclusive WASH supports Fund partners to program for long-term impact.</p> <p>A key aspect of the design of the Fund is the intentional investment in both knowledge and practice and the support of exchange and cross-learning between ROs and CSOs. Fund evidence also provides the basis to influence sector-wide WASH policy and practice. Water for Women’s Learning Agenda promotes a shared interest in collaboration and learning between all partners.</p>
The assignment:	<p>Water for Women has a well-established monitoring and evaluation (M&E) system that is demonstrating WASH and gender equality and social inclusion (GESI) changes being brought about by the investment in CSO and RO projects. This assignment will support the Fund Coordinator to demonstrate “<i>strengthened use of new evidence, innovation and practice</i>” (EOPO4).</p> <p>The adviser will work closely with the Fund Coordinator team including the Monitoring, Evaluation and Learning Manager and the Knowledge and Learning Manger to strengthen monitoring of Fund knowledge and learning.</p>

	<p>Specifically, the adviser will:</p> <ul style="list-style-type: none"> • Review existing evidence of Fund knowledge production, sharing and use; • Facilitate discussion with partners on monitoring and measurement of knowledge uptake via the Fund Monitoring, Evaluation and Learning Community of Practice to better understand the range of strategies by which partners are using to monitor and measure knowledge uptake, influence, and use. • Together with the Fund Coordinator Monitoring, Evaluation and Learning Manager, draw on existing guidance¹ to develop tools and approaches to better support partners in the monitoring of knowledge use and influence, both individually (at a project level) and collectively (at a Fund level). • Support the collation and preparation of evidence on the sharing, influence and use of knowledge produced by the Fund for the Fund Progress to Outcomes Report. <p>Upon commencement, the Adviser will develop a simple workplan, based on the above, in consultation with the Fund Coordinator team. Specific outputs, based on the tasks listed above, should be detailed in brief work-plan and agreed with the Fund Coordinator team.</p> <p>While timing can be flexible, at least 15 days of the assignment should be completed in 2021. The remaining input can be undertaken in the first quarter of 2022.</p>
Duration	20 days inputs
ARF Classification	The position is classified as DFAT ARF Level C4 (short term). Further information about the Adviser Remuneration Framework click here
Location	This assignment can be undertaken remotely but the adviser should be available for consultation during Australian Eastern Standard Time working hours and may also need to be available for consultation with partners based in Asia and the Pacific during working hours. The Fund Coordinator are based in Melbourne.
Reports to:	Monitoring, Evaluation and Learning (MEL) Manager
Selection criteria	
Qualifications	<ul style="list-style-type: none"> • Graduate qualification in a relevant field (e.g., Social Science, Evaluation, Economics, Development research). Post graduate qualification preferred.
Experience	<ul style="list-style-type: none"> • Extensive experience in Monitoring, Evaluation and Learning in a development setting (essential) • Demonstrated experience undertaking MEL for research and development, innovation and/or knowledge to practice/policy interventions, including significant experience monitoring and measuring uptake, influence and use of knowledge and learning (essential) • Experience working with civil society organisations and/or organisations working within the WASH sector (desirable) • Demonstrated experience conducting quantitative and qualitative research (desirable) • Demonstrated ability to produce high quality written outputs (essential) • Experience working in the South Asia, South-East Asia and/or the Pacific, preferably on Australian aid-funded initiatives (desirable)
Knowledge	<ul style="list-style-type: none"> • Demonstrated ability to breakdown and communicate complex concepts simply with a range of stakeholders in multi-cultural settings
Personal attributes	<ul style="list-style-type: none"> • Strong leadership skills and the ability to relate, communicate and gather data effectively from a diverse range of people • Critical thinking, analytical and research skills • Ability to work collaboratively and respond flexibly to changed circumstances and priorities • Excellent communication and interpersonal skills and experience working in a cross-cultural setting

¹ Such as '[Monitoring and Evaluation for Advocacy and Influencing](#)' (Care, 2018); and; '[How to design a monitoring and evaluation framework for a policy research project](#)' (ODI, 2016).

To apply

To apply, please provide the following:

- (1) Cover letter outlining key expertise required of this assignment
- (2) Curriculum vitae

Applications are due 22 August 2021 and should be submitted to waterforwomen@ghd.com

General conditions

It is a requirement of the position that you:

- Continually maintain high standards of behavior and ethics in the delivery of results to Fund stakeholders (e.g.: consultative, high integrity, respectful, professional, and ethical and people values)
- Maintain productive, professional and cordial relationships with counterparts
- Comply with necessary safeguarding checks including DFAT Child Protection and Preventing Sexual Exploitation, Abuse and Harassment policies
- Provide timely advice to the Fund Coordinator (and DFAT, if required) on implementation matters as they relate to this advisory.

About GHD: Water for Women is managed by GHD. As one of the world's leading professional services companies, GHD delivers iconic projects that shape our landscapes, support our communities and set the path of our collective future. To do this, we actively seek and nurture the very best people in their respective fields to join our team of over 10,000 professionals. GHD's International Development Assistance Team delivers project management and technical services for the world's largest development organisations to improve the lives of people in developing countries.